

**Town of Mercer**  
**Special Meeting Minutes: Dec. 31, 2019 (approved)**

**Call to order**

Chairman John Sendra called meeting to order at 9:04am at the Haines Bldg.

**Roll call**

Chairman Sendra conducted a roll call. The following persons were present: Supervisors Chuck Schroepfer, Eric Snow, Deputy Clerk Debbie Hohner, Attorney Fritz Schellgell, Opal Roberts, Mike Lambert. Absent was Treasurer Lin Miller.

**Items for Discussion/Possible Action**

**Discuss replacement Town Clerk/Appointment of Interim Clerk**

John notified the Board that Amber has resigned from her position. John stated that she did an exceptional job!

John presented to the Board the job announcement that was written and submitted to the newspapers. There was some concern from some Board members that the job description was not approved by the Board, but Fritz stated that it is written legally.

The Interim Clerk appointment runs through April 2021. At that point, the position will be up for election.

There was a question that how the process will work for hiring a new clerk. Fritz stated that the Chairman nominates a candidate with the Board to vote on the nomination.

Mike made a motion and seconded by Eric to appoint Debbie Hohner as the Interim Clerk.

Mike made a motion and seconded by Eric to pay the Interim Clerk \$22.52 an hour.

**Discuss appropriate Clerk Salary**

The electors had agreed to increase the wages for the clerk but there were two increases of \$1,500 in one elected term. The corrected wage for the Clerk is \$46,843 a year.

**Adjournment:** Motion by Eric, seconded by Opal to adjourn at 9:49am. Carried

**Minutes submitted by:** Interim Town Clerk, Debbie Hohner

**Approved:** January 9, 2020