

Town of Mercer  
Meeting Minutes for October 4, 2018  
(unapproved)

- Chairman John Sendra called the meeting to order at 4:00 pm in the Haines Building
- **Roll Call:** Chairman Sendra, Supervisors Mike Lambert, Tom Thompson, Jeff Stenberg, Clerk Christan Brandt and Attorney Fritz Schellgell. Absent Supervisor Chuck Schroepfer and Treasurer Lin Miller.
- **Approval of prior meeting minutes:** Motion to approve the minutes as written made by Supervisor Tom Thompson, seconded by Supervisor Mike Lambert. Carried.
- **Public Comment:** Bill Brundage wanted to let the board know how great the new bridge looks. Brian Heleniak from the Little League wanted to know about the dirt for the ball field. The item will be on the next agenda.
- **Open paving bids for Flambeau Dam Road:** We received two bids; Northwoods paving @ \$61,110.00 and Pitlik and Wick @ \$50,150.00. Motion to award to Pitlik and Wick for \$50,150.00 made by Supervisor Mike Lambert, seconded by Supervisor Tom Thompson. Carried.
- **Barricades for Pumpkin Run Parade:** Beth from the Chamber stated that she has already spoken with the DOT and the Sheriff's Department regarding the parade route. Motion to approve the barricades made by Supervisor Mike Lambert, seconded by Supervisor Tom Thompson. Carried.
- **Amendment to Sign Ordinance 2018-09:** Supervisor Mike Lambert stated that he would not support this as he does not agree with the new added amendment to the ordinance. Attorney Schellgell stated he does not see any issues with it, and this way it is there in Black and White and the Town is covered. Cost-free permits would be issued for private business signs erected on public property that sponsor events being held, (i.e., at the park), but are not necessary for the non-profits, such as the Sno -Goers and the Chamber when they are promoting events. Motion to deny made by Supervisor Mike Lambert, seconded by Supervisor Jeff Stenberg. 2 yes 2 no. Not carried.
- **Park agreement with Mercer School:** Attorney Schellgell stated that this is basically a Hold harmless agreement. If something were to happen while they were playing football they could not come after the town. Supervisor Mike Lambert stated that we should then make this mandatory for all the different entities that use the park such as the little league, men and woman softball, Lions, the Chamber. This seems that we are singling out the School. Attorney Schellgell stated that we can change it to be a generic, all purpose agreement that would be completed to meet the needs of whomever needs to have the agreement. Motion to make this an all-purpose agreement for all entities that use the park made by Supervisor Mike Lambert, seconded by Supervisor Tom Thompson. Carried. This will be on the next agenda to approve the change in verbiage.
- **Recommendation to make changes in the permitting process:** The Clerk stated that she would like to have a second set of eyes going forward to review all permits that come through her office. She would like to send it to Kathy Tutt and Bonnie Banaszak who are two members of the Planning Commission. It would not need to go before the Commission. Just have one of them review it, and make sure that there are no issues or errors with the permits. They will notify the clerk if they do or do not need to go before the Planning Commission. Motion to approve made by Supervisor Tom Thompson, seconded by Supervisor Mike Lambert. Carried.
- **Recommendation for Iron County Recycle to pay fees for rent and plowing at Transfer Station:** Supervisor Tom Thompson stated that he wanted to charge the County for use of the building and plowing. The other towns used to do it, and we never did. But he felt that we should now.

We are looking at charging \$40 to \$50 a month. Motion to approve made by Supervisor Tom Thompson, seconded by Supervisor Mike Lambert. Carried.

- **Sign permit for a 6' x 16 ½ canvas sign at 5199 Hwy 51 owned by MTG Outdoor Services:** This was approved by the Planning Commission. Motion to approve made by Supervisor Jeff Stenberg, seconded by Supervisor Tom Thompson. Carried.
- **Mercer BP Commercial building addition at 5247 Hwy 51 owner Frank Lotter:** Planning Commission recommended approval. Motion to approve made by Supervisor Tom Thompson, seconded by Supervisor Jeff Stenberg. Carried.
- **Rezone from, a RR-1 (Residential Recreation) to a C-1 (Commercial) at 660 Hwy 51 owned by Kurt Kinnunen:** This is to bring into Compliance with the Future Land Use Map of the Comprehensive Plan. Motion to approve made by Supervisor Tom Thompson, seconded by Supervisor Mike Lambert. Carried.
- **Conditional use permit for construction of a 42' x 30' accessory building at 5174 Kimberly Lane owned by Robert Singler:** Planning Commission stated that they approved with the stipulations that it is not used for human habitation or commercial use. It is also contingent upon Zoning reviewing the concern of water runoff into the wetland area. Motion to postpone made by Supervisor Jeff Stenberg, seconded by Supervisor Mike Lambert. Carried.
- **Conditional use permit for construction of a 42' x 30' building with an average setback of 58.5' from the centerline of County Hwy J at 2584W County Hwy J owned by Donald and Denese Odermann:** Planning Commission recommended approval. Motion to approve made by Supervisor Tom Thompson, seconded by Supervisor Mike Lambert. Carried.
- **Billboard permit at 240 Saarnio Road owned by Liberty Way tap House; Mike Pares:** Planning Commission recommended approval. Motion to approve made by Supervisor Jeff Stenberg, seconded by Supervisor Mike Lambert. Carried.
- **Set dates for budget workshop:** Motion to set budget workshop dates for Wednesday October 10<sup>th</sup> at 9:00 am and Monday October 15 at 9:00 am made by Supervisor Mike Lambert, seconded by Supervisor Tom Thompson. Carried.
- **Employee Handbook updates:** The updates are as follows: Clothing allowance: each town crew employee will be allowed 2 sets (shirts and pants) of clothing a year. The amount per employee per year for clothing will not exceed \$150.00. The Town will pay a safety award of one hundred (\$100) dollars per year to each town employee who does not have a loss of time accident including turning in keys to all buildings and equipment before final paycheck when departing town employment. Motion to approve the changes made by Supervisor Jeff Stenberg, seconded by Supervisor Mike Lambert. Carried.
- **Legal:** Attorney Schellgell talked to Mindy Matz's attorney, and we have come to an agreement for a snowplow truck turn around and where to push snow. We can talk about the particulars in closed session.
- **Vouchers:** The Clerk presented checks 38418 to 38442, 1000426 to 1000429 totaling \$30,311.24 and vouchers for checks 38443 to 38459 in the amount of \$44,907.41. Motion to approve the vouchers and issue the checks made by Supervisor Jeff Stenberg, seconded by Supervisor Tom Thompson. Carried.
- **Bartender's License:** An application for a Kaitlyn Messer. Motion to approve made by Supervisor Tom Thompson, seconded by Supervisor Mike Lambert. Carried.
- **Treasurer's Report:** The clerk stated that the general account ending balance was \$275,830.59, and our total amount of funds was \$1,944,021.26. Motion to approve made by Supervisor Jeff Stenberg, seconded by Supervisor Mike Lambert. Carried.

- **Chair's Report:** He stated that he has been working on ATV Trail 17 across from Lazy Aces with Mark Ratty from the DOT. The application process is lengthy, and the trail is owned by three different entities that we will need to get permission from. Trail 10 has been placed on hold until they update their master plan. We also received a letter from the DOT that the speed limit through down from County J to Garnet St will be lowered to 25 MPH and from Garnett outside of town will be 35MPH.
- **Supervisor Mike Lambert:** He stated that one of the big street lights is out, and we need to find someone to replace it. We have the parts but not the equipment to change it.
- **Supervisor Tom Thompson:** Asked if our summer help was still working, and if he can get some of the painting done that we talked about earlier this summer. Supervisor Mike Lambert also stated that we should wait till spring to have the County do the striping downtown.
- **Closed Session for possible litigation:** Motion to move into closed session at 4:57 made by Supervisor Tom Thompson, seconded by Supervisor Mike Lambert. Carried. Roll Call Taken.
- **Return to open session:** Motion to return to open session at 5:01 pm made by Supervisor Jeff Stenberg, seconded by Supervisor Tom Thompson. Carried. Roll call taken. Motion to file declaratory action to establish right-of-way on Lameka Road made by Supervisor Mike Lambert, seconded by Supervisor Tom Thompson.
- **Adjournment:** Motion to adjourn at 5:01 pm by Supervisor Mike Lambert, seconded by Supervisor Tom Thompson. Carried.