

Town of Mercer
Meeting Minutes for June 21, 2018
(unapproved)

- Chairman John Sendra called the meeting to order at 5:30 pm in the Haines Building.
- **Roll Call:** Chairman John Sendra, Supervisors Tom Thompson, Mike Lambert, Chuck Schroeffer, Jeff Stenberg, Clerk Christan Brandt, Treasurer Lin Miller and Attorney Fritz Schellgell.
- **Public Comment:** Beth Wetzler from the Mercer Chamber wanted to thank the board for the support of the Lupine Junefest. They had over 160 riders that enjoyed our community.
- **Historical Society requesting funds for property clean up:** Lucien Peron was present representing the Society. He stated that any amount of funds we can give would be appreciated to help with the property. Attorney Schellgell stated that we cannot give funds to groups. We can contract with non-profit for services for the town. It was asked if Room tax funds could be used. Attorney Schellgell stated that he would prefer to look into that first. Supervisor Thompson asked if we can make a motion contingent upon his findings. Attorney Schellgell stated that indeed the board could do that. Motion to give the Historical Society \$1000 from room tax contingent on what Fritz finds out made by Supervisor Tom Thompson, seconded by Supervisor Mike Lambert. Carried.
- **Letter from Park board regarding payment of bike funds:** A letter was sent from the park board to Sheri Younger regarding payment for items she purchased without prior approval. Sheri stated that the items were for maps that Mike Snow had done for them. The Chamber will be doing them from here on out but until they were completed, they ordered these. She also stated that they were never told that this was how it was going to be when they turned their funds over to the town. Attorney Schellgell stated that once you give the funds to the town they become town funds that they can only be used for the specific item it is earmarked for if that was the stipulation. In this case it was given to the town for the bike path, so that is what it is used for and nothing else. You have to understand that we are also looking at two different items. One is that the bike path is not yours, the groups or anyone else's. It is the town's bike path. With that being said, regardless if the town holds the funds or you held them, you would still need permission from the Park Board and the Town Board to do anything to the trail. The long and short of it is that you can go to the Park Board and make recommendations of what you would like for the trail, and they would listen. The Park Board would then make a recommendation to bring the request to the Town Board.
- **Conditional Use permit for a 50' x 40' accessory building at 5795 Beaver Lodge Circle owned by Brian Myrland:** Kathy Tutt from the Planning Commission stated that they recommend approval. Motion to approve made by Supervisor Jeff Stenberg, seconded by Supervisor Tom Thompson. Carried.
- **Street Light issues:** Supervisor Mike Lambert stated that he spoke with Pete Wetzler from Williams Electric and the spare light poles and parts are in. We do need to find a place to store them. He did talk to the county about renting the truck to take care of the larger street lights and what that cost would be. We have 1 out and 8 that are partially out. It was decided that Mike would check the lights and contact Pete when the lights were completely out to fix them.
- **Employee handbook changes:** Verbiage was added to the handbook to state "benefits contained herein are the minimum benefits provided to the Town Employees. Notwithstanding, the Town may increase an individual's benefit, from time to time, based on the individual's circumstances at its sole discretion." Verbiage was also added for prorated personal days if an

employment with the town ends. Motion to approve made by Supervisor Tom Thompson, seconded by Supervisor Chuck Schroepfer. Carried.

- **Transfer Station Changes:** Attorney Schellgell asked Alan Miller and Kim Huybrecht if they had received written notice of the meeting and their option to have it in open or closed session. Both men answered yes and that they both would like to have the discussion in open session. Chairman Sendra stated that he had numerous complaints about glass, it being a mess, and an issue with emptying the wrong compactor. His solution was to move people around without diminishing hours or pay. He feels that they need someone to answer to. Kelly Kohegyi spoke on behalf of both men as they worked for the school at one time and both did a wonderful job. Vic Ouimette stated that he goes to the Transfer Station frequently, and they are always helpful and courteous. Kim stated that they are always sweeping up glass to keep it out of the way. Supervisor Mike Lambert stated that you could go there, and glass could be there but go back five minutes later, and it would be gone. He felt that we needed to leave them where they are for the time being. Supervisor Thompson also stated that some of this was on him as he did not communicate as well as he should have with the guys. Motion to make no changes made by Supervisor Mike Lambert, seconded by Supervisor Tom Thompson. Carried.
- **Resolution 2018.04** to adopt the updated multi-jurisdictional hazard mitigation plan: Motion to postpone made by Supervisor Mike Lambert, seconded by Supervisor Tom Thompson. Carried.
- **Open/Award bid for asbestos removal at shop #2:** We received one bid from KPH Construction for \$26,244.00. Motion to approve made by Supervisor Chuck Schroepfer, seconded by Supervisor Tom Thompson. Carried.
- **Open/Award paving bid:** We received one bid for the paving of 8/10 of a mile on Popko Circle, 3/4 mile of Wilson Lake Circle, Pierpont Drive, and Cut Off Road for the amount of \$242,078.97. Supervisor Schroepfer stated that some of this work will be done under the LRIP program, so we should receive \$23,000 to pay for some of the paving. Motion to award the bid to Pitlik and Wick made by Supervisor Chuck Schroepfer, seconded by Supervisor Mike Lambert. Carried.
- **Legal:** Attorney Schellgell stated that he is still waiting for Todd Maki to survey Lameka Road as he is out of the office until July 8. His plan is to go out with Jake and Chuck and stake out the turn around and get the two parties to accept it. He also has actions that will be taking place regarding lots in the business park. The filing fees need to be paid ahead of time, which would be around \$265 each. He would like the board to give Christan permission to cut a check for these expenditures when the time comes. We also had an issue with where the road is supposed to me on Mercer Lake Circle near Hoyt Ritter's property. In case anyone asks, we are not denying anyone access. We are just cleaning it up so that all paperwork matches in the future.
- **Vouchers:** The clerk presented checks 38050 to 38073, 1000395-100395 totaling \$27,514.09 and the vouchers for checks 38074 to 38097 in the amount of \$22,744.26. Motion to approve the vouchers and issue the checks made by Supervisor Jeff Stenberg, seconded by Supervisor Mike Lambert. Carried. Motion to give the Clerk permission to pay the filing fees to Attorney Schellgell when he needs them made by Supervisor Jeff Stenberg, seconded by Supervisor Mike Lambert. Carried.
- **Treasurer's Report:** The Treasurer stated that the general account ending balance was \$126,530.00 and our total amount of funds was \$1,494,510.51. Motion to approve made by Supervisor Jeff Stenberg, seconded by Supervisor Mike Lambert. Carried.

- **Bartender's License:** We have applications for Melanie Stein, Jean Schroedl, Christine Lawrence, Julia Belt, Patricia Perna, Susan Nacharnd and Rose Laughlin. Motion to approve made by Supervisor Chuck Schroepfer, seconded by Supervisor Tom Thompson. Carried.
- **Liquor Licenses:** We have an application for a temp beer license for The VFW Post 9536 fundraiser at the Mercer Senior Center on July 14. Motion to approve made by Supervisor Tom Thompson, seconded by Supervisor Mike Lambert. Carried.
- **Chair's Report:** Chairman Sendra stated that he spoke with Kevin Meyer from CORRE regarding the Cramer Lake Bridge. We are hoping to have a meeting scheduled for the residents in mid-July. He also stated that he had sent a letter to Eric from Forestry regarding the ATV trails and funding. He will be meeting on Tuesday with him to discuss the matter further. He also stated that we have the annual hazardous, tire and electronics event on August 25 at the town garage.
- **Supervisor Chuck Schroepfer:** The crew has been working on all the storm damage. He also updated them on the buildings. The specs for the roof of the shop are complete. We will have to have a meeting to approve placing this out for bids as we did not do that. He also asked about the grass on Hwy 51 and if we ever figured out whose property it belonged to as they are in violation of our ordinance for the height of the grass. It was mentioned that it is either Gize or Pearce. He stated that DOT was supposed to meet with Jake regarding the State of Emergency that was declared for Iron County, but no one ever showed up.
- **Supervisor Jeff Stenberg:** He stated that there is a hole between ICO and Fritz's office, could we have someone patch that up. Also, he asked about mowing at the Business Park near the sign. Supervisor Schroepfer stated that he would have the crew take care of that.
- **Supervisor Mike Lambert:** He stated that the Fire Department has been working hard on the fireworks, and it should be a great show.
- **Supervisor Tom Thompson:** Due to the issues that they had with the restrooms a few weeks ago, they need to add a "clean out" that were not installed years ago. He wanted to know if the crew could help the Park board by having the crew dig the area for Hank to come in to complete the area. This really needs to be done before the 4th. Supervisor Schroepfer stated that he would get back to him tomorrow.
- **Closed Session per WI Stat 19.85 (1) (c) Personnel matters considering employment:** Motion to move into closed session made by Supervisor Tom Thompson, seconded by Supervisor Mike Lambert. Carried. Roll Call taken.
- **Return to open session:** Motion to return to open session made by Supervisor Tom Thompson, seconded by Chuck Schroepfer. Carried. Roll call taken. Motion made by Tom Thompson to continue to weigh our options in regard to the mechanics position, seconded by Supervisor Mike Lambert. Carried.
- **Adjournment:** Motion to adjourn at 7:08 pm made by Supervisor Tom Thompson, seconded by Supervisor Mike Lambert. Carried.

Approved:

Christan Brandt, Town Clerk