

Town of Mercer
Meeting minutes for July 20, 2017
(unapproved)

- Chairman John Sendra called the meeting to order at 5:31 pm in the Haines Building.
- **Roll Call:** Chairman John Sendra, Supervisors Tom Thompson, Mike Lambert, Chuck Schroepfer, Jeff Stenberg, Clerk Christan Brandt, Treasurer Lin Miller and Attorney Fritz Schellgell.
- **Approval of meeting minutes:** Motion to approve the meeting minutes from July 6 made by Supervisor Tom Thompson, seconded by Supervisor Mike Lambert. Carried.
- **Public Comment:** John Jagodzinski from the Mercer Chamber wanted to compliment the individual that is taking care of the mowing. The chamber and the area downtown look wonderful and they are doing a fantastic job. Ron Vaughn stated that he has concerns with the recycle/garbage center being in a residential area. They smell and traffic are a concern.
- **Library solar panel maintenance agreement:** We have the two agreements in front of us. One is the draft that the town Attorney put together and the other is a draft that the Friends had Attorney Stella put together. Attorney Schellgell stated that he had the assumption that the money was going to be donated by the Friends to the Town to purchase the solar panels. The Town cannot enter into an agreement with non-governmental entities. We can contract with outside parties to do services. What was proposed by Tony Stella was that the town and the friends would be owner of the warranty. We would either have it or we would not and the reason I say that is it is a liability issue. The contract provides standing that we could go after the contractor/manufacturer if something goes wrong. If the town did not contract with them we could not sue them. He furthermore stated that if the concern is that the Town would take the money and not purchase the solar panels. There are statutes that cover this issue, and the town could have criminal liability along with fines. The Friends still have concerns and Attorney Schellgell would look into them and address them on Monday.
- **Sign permit for the Mercer Bike Trail Kiosk at Snows Family Market:** The Planning Commission reviewed and approved this item. Motion to approve made by Supervisor Jeff Stenberg, seconded by Supervisor Chuck Schroepfer. Carried.
- **Recycle/ transfer site issues:** There have been concerns of the smell coming from the site as well as the liquid that has been oozing out of the compactor. We have been looking into other options as to moving it or to keep it where it is and handle it like a septic system to help illuminate the order.
- **Open/award paving bud for Klick Drive:** We had one bid turned in from Pitlik and Wick for \$54,622.50. Motion to approve the bid from Pitlik and Wick made by Supervisor Chuck Schroepfer, seconded by Supervisor Mike Lambert. Carried.
- **Reimbursement of cell phone use and mileage:** Chairman John Sendra stated that he had the clerk come up with an expense sheet to be filled out daily for when someone needs to go to a seminar or class for business purposes for going out of town. Motion to approve the form made by Supervisor Tom Thompson, seconded by Supervisor Jeff Stenberg. Carried. No decision was made regarding phone usage.
- **Approval of moving funds from a money market to a CD:** The Clerk stated that we can move 2 Money markets and divide into 3 different CD's that would be staggered terms to earn more interest. We had received rates from Chippewa Valley and Associated matched or went over the quote. If we place these into CD's at Associated they will bump the remaining money markets up from .15% to .50%. Supervisor Mike Lambert asked if we talked to the Credit Union in town. The

board asked that we check into rates with the Credit Union before deciding. Motion to postpone made by Supervisor Jeff Stenberg, seconded by Supervisor Tom Thompson. Carried.

- **Park Board to discuss basketball and tennis courts:** Adam Kussard from the Park Board stated that he received one quote back from Pitlik for paving the courts: 100' x 175' and 3 inches thick. We already have the new hoops. We have talked about moving them to the other side by the volleyball courts but did not go further as we were not sure how far to proceed if we did not have funding. The Board will review room tax funds, and the park board is advised to get a solid plan in place for how much it will cost and what all needs to be completed. This will also need to go out for bids. Motion to postpone made by Supervisor Tom Thompson, seconded by Supervisor Mike Lambert. Carried.
- **Policy for Conditional use and Tourist Rooming house application/permits:** In the Tourist Rooming house policy, we added the verbiage "It is recommended that the applicant attend the Mercer Town Board Meeting when item is on the agenda." The conditional use application already states this on the bottom of page. Motion to approve the additional wording made by Supervisor Jeff Stenberg, seconded by Supervisor Tom Thompson. Carried.
- **Conditional use permit for a 30' x 48' accessory building at 5574 Horner's Dr owned by Chad and Shallon Graves:** Planning Commission reviewed and approved. Motion to approve made by Supervisor Jeff Stenberg, seconded by Supervisor Mike Lambert. Carried.
- **Conditional use permit for a 30' x 50' accessory building at 4394 County FF owned by Sue and Curt Faga:** Planning Commission approved. Motion to approve made by Supervisor Chuck Schroepfer, seconded by Supervisor Jeff Stenberg. Carried.
- **Application for a change in zoning classification from A-1 (Agriculture district) to a RR-1 (residential Recreation) owned by Melvin Pemble:** Planning Commission approved. Motion to approve made by Supervisor Jeff Stenberg, seconded by Supervisor Tom Thompson. Carried.
- **Approval of preliminary County Plat of White Pine Acres at Boyer Rd and Mercer Lake Circle owned by Melvin Pemble:** This was approved by the Planning Commission. Motion to approve made by Supervisor Jeff Stenberg, seconded by Supervisor Chuck Schroepfer. Carried.
- **Legal:** Supervisor Chuck Schroepfer asked if any letter was sent to Mindy Matz. IT was not and was stated that one could be sent to her Attorney. Supervisor Jeff Stenberg asked about the status of the McCann property and added that the town will have one or two more properties coming close to the two-year requirements as noted in the Business Park Ordinance. Letters need to be sent to the other owners and Atty. Shellgell will look into the McCann issue.
- **Vouchers:** The clerk presented the checks for 36838 to 36865, 100298-100304 in the amount of \$27,726.62 and the vouchers for checks 36866 to 36901 totaling \$27,315.36. Motion to pay the vouchers and issue the checks made by Supervisor Jeff Stenberg, seconded by Supervisor Tom Thompson. Carried.
- **Treasurer's Report:** The treasurer stated that the general account had an ending balance of \$196,530.90 and our total amount of funds was \$1,668,176.23. Motion to approve made by Supervisor Tom Thompson, seconded by Supervisor Chuck Schroepfer. Carried.
- **Chair's Report:** He stated that he is still working on Cramer Lake. The board needs to think about what they want to do going forward. It sounds like we would lose our funding if we waited till 2020, or we leave it as scheduled and hope we can come up with a solution. The board did agree that a public hearing needs to be set up with the DOT. Chairman Sendra agreed and stated he would call them.

- **Supervisor Jeff Stenberg:** He stated that he thinks we should change the ordinance of the business park for building on the property. It currently states a building should be up and a business started within 2 years after purchasing the property. Attorney Schellgell stated that it would not be an issue to do so, but that it would have to start at the Planning Commission level.
- **Supervisor Chuck Schroepfer:** We are getting roads ready to be paved; we placed the culverts in at Lake Tahoe and out on Russel Road. We have a huge issue with the big excavator. Nortrax has pretty much been living there. We had an issue with the mower but has since been taken care of.
- **Supervisor Tom Thompson:** After their inspection of the property, he and Chairman Sendra think the town could maybe move the recycle/transfer site to the north side of the garage on Hwy 51. That is the area where the driveway is not used. We could erect a fenced- in section where it would be out of the crew's way.
- **Clerk's Correspondence:** The clerk stated that in your folder you have a letter from Joyce Olson and Louise Minisan. They have been in charge of the 4th of July for over 15 years and are now retired. They wanted to inform everyone as they now need someone else to take charge. The board stated that they would like to send them a thank you letter.
- **Closed Session per WI Statute 19.85 (1) (c) employee matters:** Motion to move into closed session by Supervisor Jeff Stenberg, seconded by Supervisor Tom Thompson. Carried. Roll call taken.
- **Return to open session:** Motion to return to open session by Supervisor Tom Thompson, seconded by Supervisor Jeff Stenberg. Carried. Roll call taken. 7:05 pm. Motion to authorize Attorney Schellgell to amend Joseph Hammond's agreement made by Supervisor Tom Thompson, seconded by Supervisor Jeff Stenberg. Carried.
- **Adjournment:** Motion to adjourn made by Supervisor Mike Lambert, seconded by Supervisor Jeff Stenberg, Carried.

Approved:

Christan Brandt, Town Clerk