

Town of Mercer
Meeting Minutes for May 18, 2017
(unapproved)

- Chairman John Sendra called the meeting to order at 5:30 pm in the Haines Building.
- **Roll Call:** Chairman John Sendra, Supervisors Tom Thompson, Mike Lambert, Chuck Schroepfer, Jeff Stenberg, and Clerk Christian Brandt. Absent Treasurer Lin Miller and Attorney Schellgell.
- **Meeting Minutes:** Supervisor Chuck Schroepfer asked for two corrections under his report and with those changes he motioned to approve the minutes, seconded by Supervisor Jeff Stenberg. Carried.
- **Public Comment:** Deanna McGuire stated that she had buried her husband John last summer in our local cemetery and that last month she received a call stating that there was a problem with the burial site. The site was purchased years ago by another family. She stated that she had asked if the family would let him stay where he was and that family had refused since it is a family plot. She stated that this is a negligence in bookkeeping over many years and she felt things like this could be prevented. Chairman Sendra apologized for the mix up and offered the board's apologies. He noted he would be meeting tomorrow with her hoping to resolve this issue and see what we can do. She stated that she feels something needs to be done and so that this does not happen to another family.
- **Jeff Wilson to discuss Beaver issues on Town roads:** Jeff stated that he has been doing beaver control for the town for 3 years now. It amounts to about \$700 to \$900 a year. He has looked in to alternatives as he is too busy to do it anymore and would like to spend more time being retired and with his family. He stated that he talked with AFIS but they would charge \$2500 a year to do this trapping. His suggestion was to have Jenna form the DNR and himself train one of the crew to do this, and the equipment the town would need to purchase would cost around \$180.
- **ATV Club to discuss funds to purchase signage for town roads:** Tom Vavra, representing the club, showed various ATV signs and gave the cost of the few variations. If we figured correctly we have around 187 to 189 roads that would need to be signed, and the sign and the post would cost around \$2911 to \$2960. Or an ATV sign with the speed limit would cost \$4256. It was asked if there was any funding through the DNR licensing or the County Forestry to help pay for the signs. There are still too many questions as to the statutes and where the cost could come from to pay for the signage. Motion to postpone made by Supervisor Tom Thompson, seconded by Supervisor Mike Lambert. Carried.
- **Employee handbook for policy with regards to emergency response for employees on our fire/ambulance departments and policy for start of work day:** The hours are summer 6:00 to 2:30 and the normal hours are 7:00 to 3:30 in the winter months. The Emergency portion of the inclusion was basically information that was taken from the County, with a few exceptions. Motion to approve page 2 made by Supervisor Jeff Stenberg, seconded by Supervisor Tom Thompson. Carried.
- **Appoint 2 park board members:** We had three applicants apply: Todd Engler, Noel Brandt and Gary Patzke. Motion to approve Todd Engler made by Supervisor Tom Thompson, seconded by Mike Lambert. Carried. Motion to approve Noel Brandt made by Supervisor Mike Lambert, seconded by Supervisor Tom Thompson. Carried.

- **Liquor License for TJZ Enterprises Inc DBA Beavers Resort at 4720 Lake of the Falls Rd owned by Thomas Zeigler:** Motion to approve made by Supervisor Tom Thompson, seconded by Supervisor Chuck Schroepfer. Carried.
- **Rezoning from an F-1 (Forestry) to an RR-1 (Residential Recreation)** in accordance to the future land use plan at 6255 Bambi Land Road owned by James Klabacka: Motion to approve made by Supervisor Jeff Stenberg, seconded by Supervisor Mike Lambert. Carried.
- **Chamber Lease agreement:** The attorney was not in attendance and the Chamber board has not met to review the lease at this time. Motion to postpone made by Supervisor Tom Thompson, seconded by Supervisor Chuck Schroepfer. Carried.
- **Chamber roof bids:** We had the same two individuals bid for the roof. Gentile Construction has a bid of \$6435.00 and Edwards Carpentry at \$6485.00. Motion to award the bid to Gentile Construction made by Supervisor Chuck Schroepfer, seconded by Supervisor Tom Thompson. Carried.
- **Repairs and issues with both town garages:** At this time, we have quotes for the electrical work that needs to be done at the old garage. We also have the asbestos problem, and Supervisor Schroepfer received information from Bonnie about a company in Ashland. KV Tech will be doing the testing. He stated that we have enough going on at this time to not proceed with doing anything further with the shop on Hwy 51.
- **Discuss and consider quotes on town shop #2 - electrical work:** First step in the demolition of this building is taking care of the electrical service. The following are just the in-house electrical bids and do not include what Xcel is going to charge us for the aerial to the shop. The bids are as follows: Williams Electric @ \$2750 and Midwest Electrical @ \$3150. Motion to award the bid to Williams Electric made by Supervisor Mike Lambert, seconded by Supervisor Jeff Stenberg. Carried.
- **Health Insurance:** Chairman Sendra stated that he wanted the board to know that they have started the process of getting quotes from other insurance agents. Our policy is up in September, but we are starting the process in June and July.
- **Vouchers:** The Clerk presented checks 36605 to 36627, 100278-100283 in the amount of \$41,912.08 and the vouchers for checks 36628 to 36656 totaling \$26,247.59. Motion to approve the vouchers and issue the checks made by Supervisor Jeff Stenberg, seconded by Supervisor Tom Thompson. Carried.
- **Treasurer's Report:** The Clerk stated that the general account had an ending balance of \$117,198.38 and our total amount of funds was \$1,788,446.77. Motion to approve made by Supervisor Chuck Schroepfer, seconded by Supervisor Jeff Stenberg. Carried.
- **Bartender's License:** We have application for Theresa Palmquist, Linda Anderson, Teresa Arnold, Julia Belt, Wylie Monroe, Christina Grams. Motion to approve made by Supervisor Mike Lambert, seconded by Supervisor Tom Thompson. Carried.
- **Temp Beer License:** An application for a temp beer license for the Mercer Chamber, 4th of July Committee for July 4 at Carow Park. Motion to approve made by Supervisor Tom Thompson, seconded by Supervisor Jeff Stenberg. Carried.
- **Cemetery Deed:** We have a deed for Kenneth and Colleen Roeder for section 4 Block 20 plot 8 site 8. Motion to approve made by Supervisor Chuck Schroepfer, seconded by Supervisor Jeff Stenberg. Carried.
- **Chair's Report:** Mr. Sendra stated that he had an update on Cramer Lake Bridge, but the progress is moving slowly. Lyn Saeger who headed up this project has retired and Mike Leach

has taken over. He had asked Mike if we could postpone the project. Leach replied that, unfortunately, if we move this from this year, it would not be revisited until 2021 and there would be no guarantee that we would get funding. We also met with the DNR and John Simmonson stated that the engineer is just a design engineer and that the contractor may have a solution for us in terms of a temporary bridge. Further discussion with the DNR dealt with Wilson Lake Circle East. We were given 4 to 6 weeks to take care of the problems. We were also given specific instructions for Swamp Creek and Moose Lake. Sendra also stated that the trailhead at Snows is still a concern because the potential cost to place this there is around \$20,000. It needs to be decided who is going to pay for it. Also, we have an issue with a culvert out on Russel Road; he is not sure if this section is part of the town road or private. We will need to look into this matter.

- **Supervisor Chuck Schroepfer:** He talked to Anne, the Wetland delineator, about doing work on Thompson Trail and Martha Lake Road. As far as determining the Library's property lines, we are still waiting for the surveyor. Schroepfer did not feel comfortable moving forward with approval for the solar panels until we have the surveyed line. We are going to have heavy traffic on Beachway Drive and Mercer Lake Circle this summer, and we do have a 25-mph posting on the near the corner of 51 and Beachway. However, he did not believe that we have one coming from the pits in towards town. Maybe we even need a "no engine brake" as well. He also stated where Beachway and Mercer Lake Circle North meet, there is only a yield sign on that corner. He would like to see a stop sign placed there instead. The board felt that this was a good idea for safety concerns.
- **Supervisor Jeff Stenberg:** He stated that he felt we were going to have to have the garbage/recycle open on Friday, as he has been getting complaints about that and maybe just to Labor Day. We must remember that an employee can only have 1200 hours before you pay retirement, so you may want to hire another person.
- **Supervisor Tom Thompson:** He stated that he spoke with Eagle Waste on the odor smell and they gave us some granules to throw under the compactor. He felt that this was not the answer and that we should not have to pay for that. He also stated that since he had resigned from the park board and that we had an alternate in place from last time. He would like to put him in his place. Tony Pemble is the alternate, and he can start now.
- **Supervisor Mike Lambert:** He stated that the 25% room tax was promised to the park to work on the tennis court and ball field, and he asked if this was still the case. Chairman Sendra responded, "Yes." but he would like to see a plan in writing and have it brought to the board.
- **Public Comment:** Bonnie Banaszak spoke about the trailhead at Snows: last year it was stated that when we were looking at this expansion, Atty; Schellgell noted it is illegal for the town to donate public funds to a project on private property. Chairman Sendra stated that the prior Lupine Junefest Committee would have to decide if they want to spend funds on that or not. Kathy Tutt spoke of an ordinance confusion out on Nokomis and Trude lake regarding keyholing. Chairman Sendra requested the information, and he will speak with Erika about it.
- **Closed session per WI State Statute 19.85 (1) (c)** Discuss employee matters: Motion to move into closed session made by Supervisor Mike Lambert, seconded by Supervisor Chuck Schroepfer. Carried. Roll call taken.
- **Return to open session to report any action taken in closed session:** Motion to move to open session made by Supervisor Jeff Stenberg, seconded by Supervisor Mike Lambert. Carried. Roll call taken. Motion to give Jake a pay raise of \$19.22 an hour, effective on the next pay period. Will put Jerry down at recycle/garbage on Fridays, and he will be answerable to the Chairman.

- **Adjournment:** Motion to adjourn. Carried.