

Town of Mercer
Meeting Minutes for May 4, 2017
(unapproved)

- Chairman John Sendra called the meeting to order at 5:31 pm in the Haines building.
- **Roll Call:** Chairman John Sendra, Supervisors Jeff Stenberg, Mike Lambert, Tom Thompson, Chuck Schroepfer, Clerk Christan Brandt, Treasurer Lin Miller and Attorney Fritz Schellgell.
- **Approval of Meeting Minutes:** Motion to approve as written made by Supervisor Mike Lambert, seconded by Supervisor Tom Thompson. Carried.
- **Public Comment:** Opal Roberts of the Health and Wellness Committee asked if the board would rescind and not vote on the addition of two more board members to their committee. Dave McNutt asked about a blight issue.
- **Snowmobile Club request for donation to the 2018 Winter Blast:** Terri Dibelius spoke for the club and requested a \$1,000 donation to help promote and defray the club's Winter Blast music costs. Motion to approve the \$1,000 donation out of room tax funds made by Supervisor Chuck Schroepfer, seconded by Supervisor Jeff Stenberg. Carried.
- **Appoint two more board members to Health and Wellness Committee:** At the request of the committee no additional members will be appointed. The original members will remain appointed to the board. They are Opal Roberts, Jackie Lamberty and Karen Lauer. Motion to approve made by Supervisor Mike Lambert, seconded by Tom Thompson. Carried.
- **Conditional use permit for a 24' x 24' accessory building at 834W Range Road owned by Northwoods Wetlands and Wildlife Club:** Supervisor Jeff Stenberg stated that the Planning Commission recommended approval. Motion to approve made by Supervisor Jeff Stenberg, seconded by Supervisor Tom Thompson. Carried.
- **Open/Award bids Town and Cemetery Mowing:** we received two bids. The first from Northwoods Lawn and Home for \$15660.00 and the other from MAC and Laura Inc at \$32,000. Motion to award the bid to Northwoods Lawn and Home made by Supervisor Jeff Stenberg, seconded by Supervisor Mike Lambert. Carried.
- **Discuss issue with Chamber roof and lease agreement:** Bill Altman from the Chamber stated that the chamber roof was leaking inside the building and it was not a small leak. We have since asked for bids to repair the issue and two bids were submitted. Regarding the lease: they want to wait to the next meeting to review and discuss that item. Attorney Schellgell stated that we should put in a time frame as to getting the roof repaired. The two bids for the roof were from Gentile @ \$3850 and Edwards Carpentry @ \$4015. Neither included soffit and fascia, so they will be asked to submit additional bid amount for said items. John Jagodzinski stated the chamber would pay for fascia out of their pocket. Motion to postpone rebidding the additional items between the two contractors made by Supervisor Jeff Stenberg, seconded by Supervisor Tom Thompson. Carried. Attorney Schellgell also asked about a cap for the remodeling information for the lease agreement. It was stated that the cap would be \$50,000 and will be placed on the next agenda motion to approve made by Supervisor Jeff Stenberg, seconded by Supervisor Chuck Shroepfer. Carried.
- **Discuss Kannenburg Building approval/denial:** Chairman Sendra stated he had two individuals looking into what the costs would be to demolish the building and he has still not heard from them so he asked to postpone. Motion to postpone made by Supervisor Jeff Stenberg, seconded by Supervisor Tom Thompson. Christan Brandt asked to speak as a resident of Mercer and stated that this has been on the agenda for months and keeps getting postponed and no board

member has yet to state if they even want to accept the building and use taxpayer dollars to put up a park and parking lot. She stated as a taxpayer she would not like to see this take place. Supervisor Jeff Stenberg stated that as a board member he is not in favor. Motion to rescind prior motion made by Supervisor Jeff Stenberg, seconded by Supervisor Tom Thompson to rescind. Motion to deny acceptance of the building made by Jeff Stenberg, seconded by Supervisor Tom Thompson. Carried.

- **Change of hours for road crew:** Supervisor Chuck Schroepfer stated that the crew would like to change their hours, so they can check in at 6:00am and work till 2:30 Monday through Friday. Supervisor Mike Lambert stated that they had mentioned that at the County they had an auditor come in and stated that they were not allowed to punch in any earlier than 7 minutes before they were to be at work. This will be discussed and added to the handbook at the next meeting. Motion to approve the change in hours made by Supervisor Chuck Schroepfer, seconded by Supervisor Jeff Stenberg. Carried.
- **Consider policy with regards to emergency response for employees on our Fire/Ambulance departments:** Supervisor Chuck Schroepfer stated that we have some individuals that serve on the departments and they wanted to make sure that they could go as there were issues in the past and we did not think that there was anything in the handbook. At this time, they have verbal consent to leave for an emergency call and it will be updated in the handbook and placed on the next agenda. Motion to postpone made by Supervisor Mike Lambert, seconded by Supervisor Chuck Schroepfer. Carried.
- **Legal:** Atty Schellgell stated that John had called him due to a call from Russ Sleight and asked if his issue was resolved. We do have a claim filed with our insurance company so it is on file but he did not know if Mr. Sleight has submitted anything. When Coleman went out and did not flag how the survey said, there was a small triangular piece that was cut wrong. We need documentation from him as to what dollar amount he is looking for and that will be submitted to our insurance company.
- **Vouchers:** The Clerk presented checks 36544 to 36574, 100273-100277 totaling \$39,089.23 and the vouchers for checks 36572 to 36604 in the amount of \$29,088.38. Motion to approve made by Supervisor Jeff Stenberg, seconded by Supervisor Tom Thompson. Carried.
- **Treasurer's Report:** The Treasurer stated that the general account ending balance was \$211,271.18 and our total amount of funds was \$1,882,313.87. Motion to approve made by Supervisor Chuck Schroepfer, seconded by Supervisor Jeff Stenberg. Carried.
- **Bartender Licenses:** Applications for Jean Schroedl, Christine Lawrence, Sidney Schmitz, and Ellen Kerwin. Motion to approve made by Supervisor Jeff Stenberg, seconded by Supervisor Tom Thompson. Carried.
- **Liquor License:** An application for the Mercer Chamber, Lupine Junefest on June 10 at Carow Park. Motion to approve made by Supervisor Mike Lambert, seconded by Supervisor Chuck Schroepfer. Carried.
- **Chair's Report:** Chairman Sendra stated he had an update regarding Cramer Lake Bridge. He had talked with Joe Pinardi from the County about the issue. The county owns two 40-foot span, temp bridges but they are being used at Saxon. If Saxon was completed by the time construction starts on the Cramer Lake Bridge, we could rent them. He spoke to DOT about postponing this, and she did not have an answer but he will follow up on this. The other matter is the second bike trailhead that we would like to put down at the park. Tanya from the Department of Tourism stated that we could apply for a Safe Route to School grant in October and that would push the project into next year. The Weber Creek bridge on Hwy 51 will be

worked on this summer and will be down to one lane. We also have some issues on Kimmear Road that need to be addressed.

- **Supervisor Chuck Schroepfer:** The Cleanup and locates were called in at the Chamber. We will be meeting with the electricians for the old garage because we need to move the power. The salt in the shed is eating through the conduit. He also asked where the money was for fixing up the garages as the back wall needs to be rebuilt. The Clerk stated we have the Hwy outlay account that would be used for that. He also stated that he spoke to Pitlik and Wick about fixing the crossings on Harper St and Martha Rd. Supervisor Mike Lambert stated that the County is considering using GEO Mat. Supervisor Schroepfer stated that the storm sewers need to be cleaned as part of our contract with the DOT's road project. They have not been entirely cleaned. The outfall areas have not been cleaned and they have trees growing out of them, and those can now only be hand cut. We also must maintain the striping on Hwy 51, and that needs to be done. It was stated that the County may be purchasing a machine to do this, and we may be able to have them do this. Martha Lake and Thompson Trail have major issues and the one on Thompson Trail is in a wetland area and the DNR will not let us in there. He suggested that we get an engineer to help us with this. Attorney Schellgell stated that we have used Ann from Wetlands and Waterways for our prior services so that she can handle at that permitting.
- **Supervisor Mike Lambert:** Asked if we are down a man on the crew and it was stated that one has retired. We have a guy in the shop and 4 crew guys.
- **Supervisor Tom Thompson:** He asked about the tennis courts and if we had the money to fix it this year? Can the Park board go and research this so that we can get this moving and then the Town Board can ultimately make the decision as to allocating the funds? He also asked about getting a key for the garbage center so that the park attendant may get rid of the trash from the park.
- **Public Comment:** none
- **Adjournment:** Motion to adjourn made by Supervisor Jeff Stenberg, seconded by Supervisor Tom Thompson. Carried.

Approved:

Christan Brandt, Town Clerk